

1. PLEASE COMPLETE THE QUESTIONS IN THE RED BOXED ONLY

2. Fill in all the mandatory details as in screenshot 1 and 2 and click on “Register Now” link.

The screenshot shows a web application interface for 'New Seller Registration'. The top navigation bar includes 'GO TO MY...', 'LEADS', 'PROPOSALS', 'CONTRACTS', and 'ORDERS & INVOICES'. The main header features the 'ARIDA SOURCING' logo and a 'Help' dropdown. The page title is 'New Seller Registration'. Below the title, there are two steps: '1. Enter basic company information' (active) and '2. Enter user account information'. A red arrow points to the first step. The form contains several fields, with a red rounded rectangle highlighting the mandatory ones: 'Company Name' (Test Supplier), 'Country' (India [IND]), 'Address' (test), 'City' (Bangalore), 'State' (Karnataka), and 'Postal Code' (560037). Other fields include 'Commodities' (Add Commodities), 'Sales Territories' (Add Sales Territories), 'Tax ID' (Optional), and 'DUNS Number' (Optional). A note explains that an asterisk indicates a required field. A 'THHEAVY' logo is visible in the top right corner.

GO TO MY... LEADS PROPOSALS CONTRACTS ORDERS & INVOICES

ARIDA SOURCING Help

New Seller Registration

1. Enter basic company information

* Indicates a required field

Company Name * Test Supplier

Country * India [IND] If your company has more than one office, enter the main office address. You can enter more addresses such as your shipping address, billing address or other addresses later in your company profile.

Address * test

City * Bangalore

State * Karnataka

Postal Code * 560037

Commodities * Add Commodities

Sales Territories * Add Sales Territories

Tax ID Optional Enter your nine-digit Company Tax ID number.

DUNS Number Optional Enter the nine-digit number issued by Dun & Bradstreet.

2. Enter user account information

Commodities * ⓘ

Sales Territories * ⓘ

Tax ID Enter your nine-digit Company Tax ID number.

DUNS Number Enter the nine-digit number issued by Dun & Bradstreet. ⓘ

2 Enter user account information

* Indicates a required field

Name * [Ariba Privacy Statement](#)

Email *

Use my email as my username

Username * (hn@newco.com) ⓘ

Password * Must contain a minimum 8 characters including letters and numbers. ⓘ

Secret Question * ⓘ

Language ⓘ
The language used when Ariba sends you configurable notifications. This is different than your web browser's language setting, which controls the user interface and actions you initiate there. If you are the account administrator, then the preferred language setting also controls the section headings and field labels on purchase orders routed through Email or Fax.

By clicking the Register Now button you expressly agree and understand that your data entered into this system may be transferred outside the European Union or other jurisdiction where you are located, as further described in the [Ariba Privacy Statement](#). You have the right to access and modify your personal data from within the application or by contacting Ariba, Inc., as set forth in such policy.


I have read and agree to the [Terms of Use](#) and the [Ariba Privacy Statement](#)

3. He will get a confirmation page as below which indicates that an email (that he has mentioned during registration) has been sent to him for email verification and account activation.

GO TO MY LEADS PROPOSALS CONTRACTS ORDERS & INVOICES Help

A R I B A | SOURCING

Activate Your Account Now




Click the link in the activation email sent to rthangavel@ariba.com and please proceed to complete all the fields in your company profile that are required by Ramunia to complete registration.

If you do not receive an activation email:

- Check your junk mail folder or email filter settings to verify automated emails from Ariba are not blocked from your Inbox.
- Click Resend to have another activation email sent to you.

If you have more than one email address, you can enter another email address and click Send. Your email address in your profile will be updated accordingly.



© 1996-2012 Ariba, Inc. All rights reserved. [Data Policy](#) [Security Disclosure](#) [Terms of Use](#)


Sent Items - Microsoft Outlook

4. The email would look like below and click on the link highlighted to complete the registration which will take you to the below page :

Message Developer

Reply Reply Forward Delete Move to Create Other Actions Block Sender Not Junk Categories Follow Mark as Up Unread Find Related Select

From: Ariba Commerce Cloud [ordersender-prod@ansmp.ariba.com] Sent: Thu 9/20/2012 11:52 AM
To: Reihā Thangavel
Cc:
Subject: Email Address Verification for Your Ariba Account



Dear Test Supplier1,

Thank you for registering your Ariba account. To complete the registration process we just need to verify your email address. Please click on the following link to confirm your address and complete all required profile fields of your company profile as specified by Ramunia.

<https://service.ariba.com/Authenticator.aw/ad/confirmEmail?src=710T1xyK202ald009120233411&src=Ariba&src=33ue.vnu>

Important: The link will expire in 72 hours.

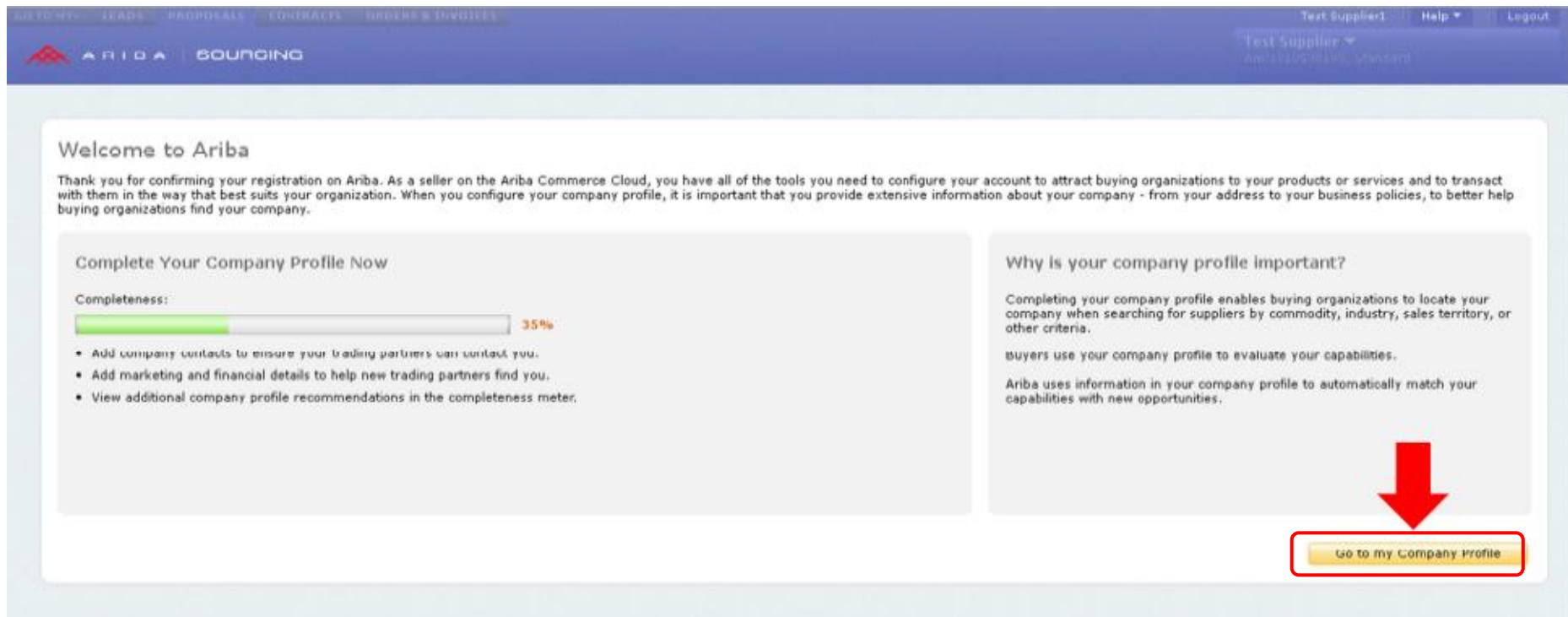
If you are unable to launch a browser using this link, copy the link and paste it into the address bar of any of the supported Web browsers to form a single-line URL.

After your registration process is complete, use the following URL to log in to your account:
http://http://www.ariba.com/suppliers/supplier_sourcing.cfm

Sincerely,
The Ariba Team
<https://seller.ariba.com>

Ariba, Inc., 910 Hermona Court, Sunnyvale, CA 94085, USA
[Ariba Privacy Statement](#) | [Ariba Data Policy](#) | [Ariba Help and Support](#)

4. Click on “Go to My Company Profile” and you will be registered successfully in the Ariba Commerce cloud as supplier and you can fill in the profile information.



5. Click Company Name



SPEED OGM SDN BHD ▾
AN01010443220, Standard

TH Heavy Engineering

Profile Completeness



Enter a short description to reach 50% >

Customer Requested Profile Information

All required customer requested fields have been completed.

[View customer requested fields >](#)

Relationship Status

Organization: Approved
User account: Approved

2 leads match your Ariba Discovery profile

[View Matched Leads](#)

Welcome to the **Ariba Spend Management** site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.



Events

Title	ID	End Time ↓	Event Type
-------	----	------------	------------

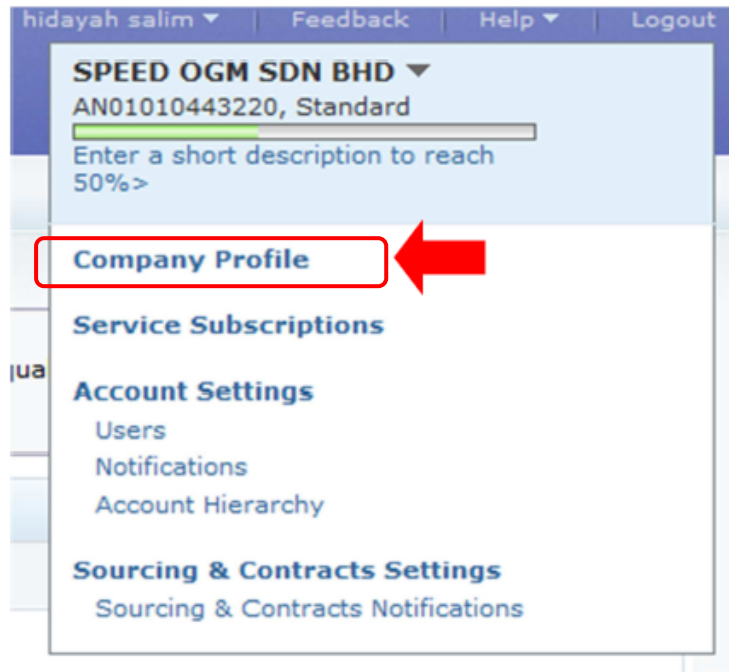
No items

Tasks

Name	Status	Begin Date	Completion	Alert
------	--------	------------	------------	-------

No items

6. Click on Company Profile



7. Click on Customer Requested

Company Profile

Save Close

Basic (2) Business (2) Marketing (3) Contacts Certifications (1) **Customer Requested**

* Indicates a required field

Overview

Company Name: *

Other names, if any:

NetworkId: AN01010443220 ⓘ

Short Description:
Characters left: 100

Website:

Address

Address 1: *

Profile Completeness

40%

- Short Description
- Annual Revenue
- Certifications
- D-U-N-S Number
- Business Type
- Industries
- Company Description
- Company Logo

[View Profile as a Buyer](#)
[Profile Visibility Settings](#)

8. Click on TH Heavy Engineering

Company Profile

Save Close

Basic (2) Business (2) Marketing (3) Contacts Certifications (1) Customer Requested

* Indicates a required field

Sourcing Customer List

Customer	Relationship Status
TH Heavy Engineering	Enabled

Profile Completeness: 40%

- Short Description
- Annual Revenue
- Certifications
- D-U-N-S Number
- Business Type
- Industries
- Company Description
- Company Logo

[View Profile as a Buyer](#)
[Profile Visibility Settings](#)

9. Along with the common profile questions for cloud, you will see the tab specific to buyer “TH Heavy Engineering” whom he is registering for and he can fill in the profile questions for the buyer also and click on Save.
10. Now the supplier is registered in cloud and also is ready to start business with the buyer “TH Heavy Engineering”.

TH Heavy Engineering Requested Profile

* Indicates a required field
Your customer has specifically requested that you complete the following profile information. When you are done, click **Submit**.

Submit

Changes you make below may be subject to approval before they are accepted.

Name

1 NAME OF COMPANY * SPEED OGM SDN BHD
Nama Syarikat

2 COMPANY PARTICULARS
Keterangan Syarikat

2.1 BUSINESS REGISTRATION ADDRESS * 23A, JLN PEMBANGUNAN OFF JLN TAMPOI, TA
Alamat Pendaftaran Syarikat

2.2 BUSINESS ADDRESS * NO 21, JLN BUKIT 9, KAWASAN PERINDUSTRIAN MIEL, SERI ALAM, 81750 MASAI, JOHOR
Alamat Perniagaan

2.3 WAREHOUSE ADDRESS * NO 21, JLN BUKIT 9, KAWASAN PERINDUSTRIAN MIEL, SERI ALAM, 81750 MASAI, JOHOR
Alamat Gudang

2.4 TELEPHONE NUMBER * 07-3864261
No. Telephone

2.5 FAX NO. * 07-3864163
No. Fax

2.6 EMAIL ADDRESS * hidayah@speed-ogm.com
Alamat Email

2.7 WEBSITE ADDRESS ...